



Admissions Policy

Date of Adoption: April 2020
Date of Review: September 2023
Date of next review: September 2024

Admissions Policy

This policy and procedure has been produced by MSPRU.

This document is recommended for adoption by all maintained schools including community, voluntary controlled, community special, maintained nursery, foundation, foundation special and voluntary aided schools. This document is also recommended for adoption by academies and free schools (modified as appropriate and taking into account the particular circumstances of the relevant academy or free school). References in this document to schools include a reference to academies and free schools unless otherwise stated and references in this document to the Headteacher include a reference to an academy or free school Principal.

Document Control

Title	Admissions Policy
Date	September 2023
Supersedes	September 2022
Amendments	
Related Policies/Guidance	
Review	Annually
Author	Jenny Connor
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Under the public sector equality duty, all schools/academies must have due regard to the need to eliminate discrimination, harassment and victimisation and any other conduct prohibited by the Equality Act 2010; to advance equality of opportunity between those who share a relevant protected characteristic and those who do not share it and to foster good relations across all protected characteristics. This means schools/academies must take into account equality considerations when policies are being developed, adopted and implemented. The HR and People team regularly reviews all policies and procedures which are recommended to schools/academies to ensure compliance with education and employment legislation including the Equality Act 2010. Consultation with schools/academies is an important part of this review process.

Introduction

Section 19 of the Education Act 1996 provides that – each local education authority shall make arrangements for the provision of suitable education at school for those children of compulsory school age who by reason of exclusion from school or otherwise, may not for any period receive suitable education unless such arrangements are made for them. Section 19 provision includes Pupil Referral Units.

Manchester Local Authority currently commissions from Manchester Secondary PRU (MSPRU) 250 places across years 7-11 to meet this duty.

These places are for:

A) Children from Manchester schools or of Manchester residents who have been permanently excluded from high school. A permanent exclusion is when a pupil is removed from a school permanently and their name is taken off the school roll. In these cases, the Local Authority must arrange full-time education for the pupil from the sixth school day. Manchester Secondary PRU is Manchester's offer for permanently excluded children following the 6th day of a permanent exclusion.

B) Children who are unable to secure a place in a Manchester High School or academy and are placed with MSPRU through the In Year Fair Access Protocol.

C) Pupils transferring from Bridgelea Primary School at the end of year 6, for who a high school place is not appropriate.

These places are not available for parental request for a pupil to be placed directly into MSPRU. If you feel your child would benefit from a place at MSPRU you need to discuss the matter with your child's current school.

COMPLAINTS PROCEDURE

Any complaints regarding this policy should be dealt with in accordance with MSPRU complaints procedure.